

Visa for Saudi Arabia

Step 1

Obtain the letter of Invitation from the company to be visited in Saudi Arabia (copy, scan).

The letter must be issued for the consulate in Bern or Geneva.

Important : You must visit the issuing office in person later in the process, so please choose the most convenient location.

Step 2

Email the invitation letter with a passport copy to visa@consularservice.ch and we will inform you if the invitation is ok and which documents are required for this type of invitation.

In most cases the following document lists apply to your visa category. Otherwise we will email you the correct information.

Tourist Visa	
Tourist visas are issued by hotels and travel organizations in Saudi Arabia	

Commercial Visit Visa	Details
Original passport	6 months validity at time of application. 2 free pages
Application form	Duly completed. Original signature
1 Recent color passport photo	3.5 x 4.5cm. White background. No scans. Use only glue to attach to application form
Invitation from host company	Must be activated by the Saudi Arabian chamber of commerce
Support letter from Swiss company	In English, legalized by a Swiss chamber of commerce. Ask CSW for a sample
Commercial register extract	From Saudi and Swiss company
Non-Swiss: Residence permit	In copy, G-Permits accepted

Work Visit Visa	Details
Documents additional to commercial visit visa	
Copies of diplomas / certifications	Relating to work in Saudi Arabia

Step 3

Send copies of the above-mentioned documents to us (scan or hard copies) and we will check them for completeness. If the documents are in order, the appointment at the application center can be arranged. The applicant then takes the original documents to his/her appointment.

Processing time for visa issuance

Normally 1 week after the appointment date.

Validity of visa

Visas are generally valid for 3 or 6 months from the date of issue for 30 days stay per entry.